

*(REVISED)*

## BOROUGH OF NORTH PLAINFIELD

REGULAR COUNCIL MEETING  
(Following the Board of Health Meeting)

MONDAY, JANUARY 11, 2016

BOROUGH COUNCIL CHAMBERS  
263 SOMERSET STREET, NORTH PLAINFIELD, NJ

### ROLL CALL

Council Members:

Everett Merrill  
Keiona R. Miller  
Frank Righetti  
Wendy Schaefer  
Douglas M. Singleterry  
Frank "Skip" Stabile  
Lawrence La Ronde, Council President

Statement of Compliance as to Notice of Meeting

### APPROVAL OF COUNCIL MEETING MINUTES:

Agenda Conference and Regular Meeting of December 14, 2015

Roll Call

### RESOLUTIONS:

Mr. Stabile:

**01-11-16-01** **ORDINANCE NO. 16-01** AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC," SECTION 7-15 ENTITLED, "HANDICAPPED PARKING," SPECIFICALLY, SECTION 7-15.2 ENTITLED, "HANDICAPPED PARKING IN MUNICIPAL PARKING LOTS AND BOARD OF EDUCATION PROPERTY," MOST NOTABLY, SCHEDULE XXII

Be read by its title by the Clerk

Roll Call

Reading of Ordinance by its title by Borough Clerk.

Mr. Singleterry:

**01-11-16-02 ORDINANCE NO. 16-02** AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC," SECTION 7-15 ENTITLED, "HANDICAPPED PARKING," SPECIFICALLY, SECTION 7-15.1 ENTITLED, "HANDICAPPED PARKING ON STREET," MOST NOTABLY, SCHEDULE XXI

Be read by its title by the Clerk

Roll Call

Reading of Ordinance by its title by Borough Clerk.

Ms. Schaefer:

**01-11-16-03 ORDINANCE NO. 16-03** AN ORDINANCE TO REVISE, AMEND, AND SUPPLEMENT THE CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC," SECTION 7-6 ENTITLED, "THROUGH STREETS, STOP INTERSECTIONS AND YIELD INTERSECTIONS," SPECIFICALLY, SECTION 7-6.1 ENTITLED, "THROUGH STREETS," MOST NOTABLY, SCHEDULE VIII

Be read by its title by the Clerk

Roll Call

Reading of Ordinance by its title by Borough Clerk.

Ms. Miller:

**01-11-16-04 ORDINANCE NO. 16-04** AN ORDINANCE TO REVISE, AMEND AND SUPPLEMENT THE CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC," SECTION 7-6 ENTITLED, "THROUGH STREETS, STOP INTERSECTIONS AND YIELD INTERSECTIONS," SPECIFICALLY, SECTION 7-6.3 ENTITLED, "YIELD INTERSECTIONS," MOST NOTABLY, SCHEDULE X

Be read by its title by the Clerk

Roll Call

Reading of Ordinance by its title by Borough Clerk.

Mr. Merrill:

**01-11-16-05 ORDINANCE NO. 16-05** AN ORDINANCE TO REVISE, AMEND AND SUPPLEMENT THE CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC," SECTION 7-6 ENTITLED, "THROUGH STREETS, STOP INTERSECTIONS AND YIELD INTERSECTIONS," SPECIFICALLY, SECTION 7-6.2 ENTITLED, "STOP INTERSECTIONS," MOT NOTABLY, SCHEDULE IX

Be read by its title by the Clerk

Roll Call

Reading of Ordinance by its title by Borough Clerk.

**APPOINTMENTS BY COUNCIL REQUIRING COUNCIL CONFIRMATION:**

BOARD OF ADJUSTMENT:

Basil D'Armiento	Four-year term
Herminio Estrella	Four-year term

BOARD OF HEALTH MEMBER TO THE MUNICIPAL ALLIANCE COMMITTEE:

Lawrence La Ronde	One-year term
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COUNCIL MEMBER TO THE ECONOMIC DEVELOPMENT COMMITTEE:

Frank "Skip" Stabile	One-year term
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COUNCIL MEMBER TO THE LIBRARY ADVISORY COMMITTEE:

Wendy Schaefer	One-year term
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COUNCIL MEMBER AS CLASS III MEMBER TO THE PLANNING BOARD:

Frank Righetti	One-year term
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COUNCIL MEMBER TO THE YOUTH SERVICES COMMISSION:

Keiona R. Miller	One-year term
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COUNCIL MEMBER TO THE SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE:

Frank "Skip" Stabile	One-year term
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**APPOINTMENTS BY COUNCIL PRESIDENT OF COUNCIL LIAISONS FOR ONE-YEAR TERMS:**

BOARD OF EDUCATION:	Everett Merrill
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BD. OF PARKS & RECREATION COMMITTEE:	Lawrence La Ronde
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RENT STABILIZATION BOARD: Wendy Schaefer

SHADE TREE ADVISORY BOARD: Douglas Singleterry

SPECIAL EVENTS COMMITTEE: Everett Merrill

**APPOINTMENT BY COUNCIL PRESIDENT OF COUNCIL MEMBER:**

SEWER USAGE CHARGE BOARD OF APPEALS:

Frank Righetti One-year term

**APPOINTMENTS BY MAYOR REQUIRING COUNCIL CONFIRMATION:**

MUNICIPAL JUDGE:

John Richardson, Esq. Three-year term

BOROUGH TREASURER:

Kathleen M. Intravartolo One-year term

MUNICIPAL PROSECUTOR:

David Minchello, Esq. One-year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):

David E. Hollod One-year term

MUNICIPAL HOUSING LIAISON:

David E. Hollod One-year term

BOROUGH HOUSING OFFICER:

James F. Rodino One-year term

GARDEN STATE MUNICIPAL JOINT INSURANCE FUND – One-year terms:

James F. Rodino  
David E. Hollod

Fund Commissioner  
Alternate Commissioner

LICENSED SEWER OPERATOR:

Joseph Aidukas

One-year term

RECYCLING COORDINATOR:

Cynthia Danois

One-year term

**APPOINTMENTS BY MAYOR TO BOARDS, COMMITTEES AND COMMISSIONS  
REQUIRING COUNCIL CONFIRMATION:**

GREEN BROOK FLOOD CONTROL COMMISSION:

William F. Crosby III

One-year term

LIBRARY ADVISORY COMMITTEE:

Ruth deBang  
Barbara Kreder

Three-year term  
Three-year term

MUNICIPAL ALLIANCE COMMITTEE:

One-year terms:

Dr. James McLaughlin  
John Richardson

Superintendent of Schools  
Municipal Court Judge

Two-year terms:

Eric Fowler  
Rev. Ursula Cargill

Youth Services Commission  
Rep. of Religious Community

MUNICIPAL WASTEWATER MANAGEMENT PLAN COMMITTEE – One-year terms:

Michael Giordano Jr.  
Angelo Bufaino, P.E.  
David E. Hollod  
William F. Crosby III

Elected Official  
Consultant Engineer  
Planning Board Member  
Utility Authority Representative

OFFICE OF EMERGENCY MANAGEMENT/LOCAL EMERGENCY PLANNING COUNCIL:

OFFICE OF EMERGENCY MANAGEMENT:

One-year terms:

James DiPaolo	Deputy Coordinator
Chief William G. Parenti	Police Department
Chief William F. Eaton	Fire Department
Chief William F. Eaton	Emergency Medical Services

LOCAL EMERGENCY PLANNING COUNCIL:

One-year terms:

David E. Hollod	Mayor’s Representative
Everett Merrill	Council Member
Dr. James McLaughlin	North Plainfield Public Schools
Milton Mathis	North Plainfield Public Schools
Joann Righetti	Citizen-at-Large
David DeRosa	Health
Richard K. Phoenix	Media
James F. Rodino	Public Works
Angelo Costello	Public Works
Dr. Harry L. Allen	Hazardous Materials
Malcolm Plager	Shelter
Elizabeth B. Dente	Emergency Animal Shelter

RENT STABILIZATION BOARD:

Leonard Lange	Three-year term
Keiona R. Miller, Alternate	Two-year term

SEWER USAGE CHARGE BOARD OF APPEALS:

Tom Fagan	One-year term
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YOUTH SERVICES COMMISSION:

Albert Domizi	Three-year term
Mario Vargas	Three-year term
Joan Graham	Three-year term

**APPOINTMENTS BY MAYOR NOT REQUIRING COUNCIL CONFIRMATION:**

ARCHITECTURAL DESIGN REVIEW BOARD – *One-year terms*

Michael Giordano Jr., Mayor  
David E. Hollod, Business Administrator (*requires confirming resolution*)  
Leonard W. Lange, Economic Development Committee  
David Danois, Alternate  
Daniel Battista, Alternate

BOARD OF PARKS AND RECREATION COMMITTEE:

Thomas J. Allen	Three-year term
Elizabeth Brumbaugh	Three-year term
Evan B. Dickerson	Three-year term
Tammy Guevara	Three-year term
Kimberly Carter	Two-year term
Derek Haley	Two-year term
Mark Kruszczyński	Two-year term
Terrence Leonard	Two-year term
Nick Kisling	One-year term
Joanne Pierre	One-year term
Mark C. Tighe	One-year term

ECONOMIC DEVELOPMENT COMMITTEE:

Tom Fagan	Two-year term
Leonard Lange	Two-year term
Paul Alirangues	Two-year term

ENVIRONMENTAL COMMISSION:

Shawn Grabko	Three-year term
Frank Righetti, Planning Board	Three-year term

HISTORIC PRESERVATION COMMISSION:

Janice Allen	Four-year term
Wendy Schaefer	Four-year term
Katherine Miller, Alternate 2	Two-year term

PLANNING BOARD:

David E. Hollod	One-year term
Frank Kreder	Four-year term
Andre Mitchell	Four-year term
David W. Branan, Alternate 1	Two-year term
Mary "Liz" Appezzato, Alternate 2	Two-year term

SHADE TREE ADVISORY BOARD:

Frank N. D'Amore, Sr.	Five-year term
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SOMERSET COUNTY COMMUNITY DEVELOPMENT COMMITTEE:

James F. Rodino	One-year term
Michael Giordano Jr., Alternate	One-year term

SPECIAL EVENTS ADVISORY COMMITTEE:

Joseph Irovando	Two-year term
Lawrence La Ronde	Two-year term
Nicole Devereaux	Two-year term
Elizabeth Gomes	One-year term
Jana Lattimore	One-year term
Mark Williams	One-year term
Gail Cain	One-year term

**RECOMMENDATIONS BY THE MAYOR FOR APPOINTMENTS BY THE SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS:**

SOMERSET COUNTY CULTURAL AND HERITAGE ADVISORY COMMITTEE:

Keiona R. Miller	One-year term
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SOMERSET COUNTY SOLID WASTE ADVISORY COUNCIL:

Henry R. Stoner	One-year term
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**RECOMMENDATION BY COUNCIL FOR APPOINTMENT BY SOMERSET COUNTY BOARD OF CHOSEN FREEHOLDERS REQUIRING COUNCIL CONFIRMATION:**

SOMERSET COUNTY SOLID WASTE ADVISORY COMMITTEE:

Frank Righetti

One-year term

**CONSENT AGENDA NO. 1**

Statement by Council President

**RESOLUTION:**

Mr. Stabile:

01-11-16-06 Approving Consent Agenda No. 1

Roll Call

**CONSENT AGENDA NO. 1 RESOLUTIONS:**

- a. Confirming the appointment of Lawrence La Ronde as Board of Health member to the Municipal Alliance Committee
- b. Confirming the appointment of Frank "Skip" Stabile to the Economic Development Committee
- c. Confirming the appointment of Wendy Schaefer to the Library Advisory Committee
- d. Confirming the appointment of Frank Righetti as Class III member to the Planning Board
- e. Confirming the appointment of Keiona R. Miller to the Youth Services Commission
- f. Confirming the appointment of Frank "Skip" Stabile to the Somerset County Community Development Committee
- g. Confirming the appointment of John Richardson, Esq. as Judge of the Municipal Court
- h. Confirming the appointment of Kathleen Intravartolo as Borough Treasurer

- i. Confirming the appointment of David Minchello, Esq. as Municipal Prosecutor
- j. Confirming the appointment of David E. Hollod as Public Agency Compliance Officer
- k. Confirming the appointment of David E. Hollod as Municipal Housing Liaison
- l. Confirming the appointment of James F. Rodino as Borough Housing Officer
- m. Confirming the appointments of Joint Insurance Fund Commissioners
- n. Confirming the appointment of Borough's Designated C-3 Sanitary Sewer Operator
- o. Confirming the appointment of Cynthia Danois as Recycling Coordinator
- p. Confirming the appointment of William F. Crosby III as Alternate Borough representative to the Green Brook Flood Control Commission
- q. Recommending the appointment of Frank Righetti to the Somerset County Solid Waste Advisory Council as representative of the Borough of North Plainfield by the Somerset County Board of Chosen Freeholders
- r. Confirming the appointment of David E. Hollod to the Architectural Design Review Board
- s. Confirming the appointment of members to the Library Advisory Committee
- t. Confirming the appointment of members to the Municipal Alliance Committee
- u. Confirming the appointment of members to the Municipal Wastewater Management Plan Committee
- v. Confirming the appointment of members to the Office of Emergency Management/ Local Emergency Planning Council
- w. Confirming the appointment of members to the Rent Stabilization Board
- x. Confirming the appointment of Tom Fagan as member to the Sewer Usage Charge Board of Appeals

- y. Confirming the appointment of members to the Board of Adjustment
- z. Confirming the appointment of members to the Youth Services Commission

**CONSENT AGENDA NO. 2**

Statement by Council President

**RESOLUTION:**

Mr. Singleterry:

01-11-16-07 Approving Consent Agenda No. 2

Roll Call

**CONSENT AGENDA NO. 2 RESOLUTIONS:**

- a. Designating the official newspapers of the Borough for calendar year 2016
- b. Designating the depositories for Borough funds for calendar year 2016
- c. Naming the persons authorized to sign checks for the Borough for calendar year 2016
- d. Establishing the interest rates to be charged for delinquent taxes, assessments and sewer user accounts for calendar year 2016
- e. Authorizing the Tax Assessor to file corrections for calendar year 2016
- f. Authorizing the Chief Financial Officer to establish change funds for various departments for calendar year 2016
- g. Authorizing Recycling Contract with County of Somerset
- h. Providing for a Temporary Budget for Year 2016
- i. Authorizing submission of Strategic Plan for Municipal Alliance Grant
- j. Approving participation in NJ Dept. of Transportation Safe Routes to School Program
- k. Authorizing the Statutory Fee per Notary Signature

- l. Authorizing final payment to Burlew Construction for the Public Works Garage Heating improvements
- m. Authorizing Treatment Works Approval Permit Application
- n. Approving the Consolidated Bill List of January 11, 2016
- o. Authorizing Tax Collector to create certain duplicate Tax Sale Certificates
- p. Authorizing Treasurer to cancel certain Outstanding Checks
- q. Authorizing Tax Collector to transfer certain Credits and/or Balances to Surplus

**RESOLUTION:**

Ms. Miller:

12-28-15-01 Authorizing Contracts Approved State Contract Vendors

Roll Call

**COMMUNICATIONS:**

Somerset County Office of Public Information Somerville, NJ	Various Communications, Advisories and News Releases
Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio	Calendar Updates and Advisories; Time-Sensitive Radio Scripts
Tri-County Chamber of Commerce South Plainfield, NJ	Newsletters & Advisories
NJ State League of Municipalities Trenton, NJ	Newsletters & Advisories
PSE&G Newark, NJ	Newsletters and Hearing Notices
NJ Highlands Coalition Boonton, NJ	Newsletters
Betsy Ramos, Esq. Capehart & Scatchard, P.A. Mount Laurel, NJ	NJ Public Entity Law Monthly Newsletter
Plainfield Area Humane Society Plainfield, NJ	Invoice and Report
Frank N. D’Amore, Sr. North Plainfield	Property Maintenance Report
Dept. of Environmental Protection Trenton, NJ	Bear Hunt Extension; Governor’s Environmental Excellence Awards; Recycling Tonnage Grants

NJ State Treasurer  
Trenton, NJ

Municipal Hotel/Motel Occupancy Tax  
Distribution

Somerset County Library System  
Somerville, NJ

Second Chance Library Cards for Teens

Plainfield Area Regional Sewerage Authority  
Middlesex, NJ

Agenda and Minutes

Hon. Rayna Harris, RMC, Municipal Clerk  
Hillside, NJ

Animal Control (Feral Cat) Ordinance

**REQUESTS FOR AGENDA ITEMS**

**PUBLIC COMMENT**

General public comments shall be limited to five minutes for each individual.

*(Rule 29 of the Borough Council's Rules of Order)*

**MAYOR'S MESSAGE**

**COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS**

**ADJOURNMENT**