

# ***DRAFT MINUTES***

*These are the Draft Minutes of the Regular Meeting  
of the North Plainfield Borough Council held on Monday, 22 October 2018.*

*Every attempt has been made to make these as comprehensive  
and conclusive as possible. However, as it is a draft document, it is  
not to be construed as a formal depiction of the official conduct of business and is subject to  
revision up to and following the Governing Body's actual approval of same. If changes are  
necessary, revised minutes will be posted to the website.*

**MINUTES** of the Regular Meeting of the Council of the Borough of North Plainfield held on Monday, **October 22, 2018** at 8:07 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

## **PRESENT:**

Council Members: Aimee Corzo  
Everett Merrill  
Keiona R. Miller  
Wendy Schaefer  
Douglas M. Singleterry  
Frank "Skip" Stabile  
Lawrence La Ronde, Council President

Also Present: Michael Giordano, Jr., Mayor  
David E. Hollod, Business Administrator  
Dominic DiYanni, Esq., Associate Borough Attorney  
Richard K. Phoenix, RMC, Borough Clerk  
Stephanie Sherwood, RMC, CMR, Deputy Clerk

The Council President read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 27, 2017. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 28, 2017 by publication of the announcement in the *Courier News* of December 1, 2017 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Agenda Conference, Regular Meeting and Executive Session of October 9, 2018.

The Council President called for a Roll Call on the minutes: All in favor.

**CONSENT AGENDA**

Council President La Ronde stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Council President La Ronde requested that item “f” be removed for a separate vote.

Mr. Singleterry presented the following Resolution and moved its adoption:

**RESOLUTION NO. 10-22-18-01** BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

10-22-18-01 a, b, c, d, e

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Seconded by Mr. Stabile and on Roll Call carried all seven voting aye.

**APPROVED RESOLUTIONS:**

**RESOLUTION NO. 10-22-18-01a** REQUESTING APPROVAL OF INSERTION OF \$15,459.02 FOR THE 2018 BUDGET REVENUE AVAILABLE FROM THE MUNICIPAL ALLIANCE GRANT

WHEREAS, N.J.S. 40:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough of North Plainfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$15,459.02 which item is now available as revenue from the Municipal Alliance Program Grant.

BE IT FURTHER RESOLVED that a like sum of \$15,429.02 be and the same is hereby appropriated under the caption of:

Municipal Alliance Grant

BE IT FURTHER RESOLVED that the matching funds in the amount of \$4,355.00 appears in the 2018 Adopted Municipal Budget under the Municipal Alliance-matching funds line item (Sheet 24)

**RESOLUTION NO. 10-22-18-01b** REQUESTING APPROVAL OF INSERTION OF \$32,484.00 FOR THE 2018 BUDGET REVENUE AVAILABLE FROM THE CLEAN COMMUNITIES PROGRAM GRANT

WHEREAS, N.J.S. 40:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough of North Plainfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$32,484.00 which item is now available as revenue from the Clean Communities Program Grant.

BE IT FURTHER RESOLVED that a like sum of \$32,484.00 be and the same is hereby appropriated under the caption of:

Clean Communities Program Grant

**RESOLUTION NO. 10-22-18-01c** RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH GROTTO ENGINEERING ASSOCIATES, LLC FOR THE PREPARATION OF BID SPECIFICATIONS AND SUPPORT FOR THE 2019-2020 EMERGENCY ON-CALL REPAIR CONTRACT FOR THE BOROUGH OF NORTH PLAINFIELD

WHEREAS, the Borough of North Plainfield is in need of a Professional Engineer to prepare bid specifications and support for the 2019-2020 emergency on-call repair services contract (hereinafter referred to as the "Project"); and,

WHEREAS, Grotto Engineering Associates, LLC, with its principal place of business located at 340 North Avenue, Cranford, New Jersey 07016, is in the business of providing Professional Engineering services and previously submitted a proposal for the Project for the Borough of North Plainfield, Somerset County, New Jersey, dated October 8, 2018, in an amount of Two Thousand Two Hundred Dollars (\$2,200.00) per set of bid specifications; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of Grotto Engineering Services, LLC to perform all of those services contemplated in the afore-referenced proposal, a copy of said proposal being maintained in the Office of the Borough Clerk, the contents of which are incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the Borough Council does hereby award said



Seconded by Ms. Miller with Roll Call as follows:

Aye: Corzo, Merrill, Miller, Schaefer, Singleterry, Stabile

Abstain: La Ronde

Resolution carried 6-0-1.

Mr. Stabile presented the following Resolution and moved its adoption:

**RESOLUTION NO. 10-22-18-02 RESOLUTION OF THE BOROUGH COUNCIL APPROVING AND ACCEPTING THE NORTH PLAINFIELD WASHINGTON PARK HISTORIC DISTRICT INTENSIVE LEVEL SURVEY**

WHEREAS, the Borough of North Plainfield previously awarded a contract for certain professional services for the North Plainfield Washington Park Historic District Intensive Level Survey (hereinafter referred to as the “Survey”) located in the Borough of North Plainfield; and,

WHEREAS, the Survey has been completed and the final product has been delivered to the North Plainfield Historic Preservation Commission and the Borough Council.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Survey is hereby approved and accepted without the need for any further action of this Borough Council.

Seconded by Mr. Merrill and on Roll Call carried all seven voting aye.

**COMMUNICATIONS:**

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| Somerset County Office of Public Information<br>Somerville, NJ                    | Various Communications, Advisories and News Releases          |
| Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio | Calendar Updates and Advisories; Time-Sensitive Radio Scripts |
| NJ State League of Municipalities<br>Trenton, NJ                                  | Newsletters & Advisories                                      |
| Plainfield Area Humane Society<br>Plainfield, NJ                                  | Invoices and Reports  |
| Plainfield Area Regional Sewerage Authority, Middlesex, NJ                        | Agenda and Minutes  |
| Frank N. D’Amore Sr.<br>North Plainfield  | Property Maintenance Reports                                  |
| Tri-County Chamber of Commerce<br>South Plainfield, NJ                            | Newsletters   |
| NJ Dept. of Environmental Protection<br>Trenton, NJ                               | Weekly Updates  |

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| FEMA<br>Washington, DC                                     | Newsletters   |
| Highlands Coalition<br>Boonton, NJ                         | Newsletters   |
| Sustainable City Network<br>Dubuque, Iowa                  | Newsletters   |
| NJ Local Technical Assistance Program<br>New Brunswick, NJ | Training Opportunities                                  |
| Somerset Co. Business Partnership<br>Somerville, NJ        | Meeting Advisory  |
| PSE&G, Newark, NJ  | Rate Hearings   |
| NJ Dept. of Transportation<br>Trenton, NJ                  | Municipal Aid 2019 Application                          |
| FEMA<br>Washington, DC                                     | Electronic Briefings                                    |
| Tina Totten, North Plainfield, NJ                          | Green Brook Flood Control Meeting                       |
| Somerset-Union Soil Conservation Distr.<br>Bridgewater, NJ | Final Report of Compliance: College<br>Achieve Central  |
| Betsy G. Ramos, Esq.<br>Capehart-Scatchard, Mt. Laurel, NJ | NJ Public Entity Law Monthly                            |
| NJ Cannabis Weekly<br>Monroe, NJ                           | Newsletter  |
| Bd. of Public Utilities<br>Newark, NJ                      | Comcast/FIOS Franchise Agreements:<br>Free Borough Drop |

**REQUESTS FOR AGENDA ITEMS:** None.

**PUBLIC COMMENT:**

Frank N. D’Amore Sr., 40 Willow Avenue, North Plainfield, thanked the Council for the resolution accepting the Historic District Intensive Level Survey and urged for the addition of an Historic Element within the Master Plan.

**COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS:**

Mayor Giordano commented on Ordinance No. 18-15, noting that he believes the ordinance to be premature and favored waiting on State legislation. He announced numerous upcoming events including the Flu shot clinic at the Community Center on October 23, the Rotary Pancake Breakfast at Holy Cross Church on October 27, the Halloween Parade beginning at West End School at 12:30 p.m. on October 28, Trick-or-Treating from 3:00 p.m. to 8:00 p.m. on October 31, the Free Rabies Clinic at 10 a.m. at the Firehouse on November 3, and Election Day on November 6. Ball Kirsch will hold a Veteran’s Day Ceremony at Memorial Park at 11 a.m. on November 10 and Borough Hall will close for Veteran’s Day on November 12.

Motion to adjourn by Ms. Miller, seconded by Mr. Stabile and carried unanimously.

Meeting adjourned at 8:20 p.m.

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Borough Clerk

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Council President