

MINUTES of the Regular Meeting of the Council of the Borough of North Plainfield held on Monday, **March 9, 2020** at 8:23 p.m. at the North Plainfield Borough Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

PRESENT:

Council Members: Aimee Corzo
Lawrence La Ronde
Everett Merrill (absent – excused)
Keiona R. Miller
Wendy Schaefer
Douglas M. Singleterry
Frank “Skip” Stabile, Council President

Also Present: David Hollod, Business Administrator
Brian M. Hak, Esq., Borough Attorney
Richard K. Phoenix, RMC, Borough Clerk
Stephanie Sherwood, RMC, CMR, Deputy Clerk

The Council President read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 18, 2019. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News, The Star-Ledger, The Alternative Press, WJLP-TV* and *WKMB* Radio on November 19, 2019, and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Agenda Conference and Regular Meeting of February 24, 2020.

The Council President called for a Roll Call on the minutes: All in favor.

HEARING:

Council President Stabile opened the floor to public comment on the following:

2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT –
Jefferson Ave./Walnut St. Sanitary Sewer Improvements

PUBLIC COMMENT: None.

Motion to close public comment by Mr. La Ronde, seconded by Ms. Corzo and on Roll Call carried all six voting aye.

Ms. Corzo presented the following Resolution and moved its adoption:

RESOLUTION NO. 03-09-20-01 BE IT RESOLVED by the Borough Council of North Plainfield that an Ordinance numbered 20-02 be read by its title by the Borough Clerk and be passed on its first reading and advertised as required by statute, fixing March 23, 2020 at 7:30 p.m. or as soon thereafter as the matter can be heard, as the time and the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey as the place for hearing and final adoption.

Seconded by Mr. La Ronde and on Roll Call carried all six voting aye.

The Clerk read the ordinance by its title as follows:

ORDINANCE NO. 20-02 CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Mr. La Ronde presented the following Resolution and moved its adoption:

RESOLUTION NO. 03-09-20-02 MUNICIPAL BUDGET OF THE BOROUGH OF NORTH PLAINFIELD COUNTY OF SOMERSET FOR THE FISCAL YEAR 2020

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

BE IT FURTHER RESOLVED, that said Budget be published in The Courier News in the issue of March 11, 2020;

The Governing Body of the Borough of North Plainfield does hereby approve the following as the Budget for the year 2020:

*... Space reserved for published 2020 Municipal Budget
Revenue and Appropriation Summaries ...*

Notice is hereby being given that the Budget and Tax Resolution were approved by the Council of the Borough of North Plainfield, County of Somerset, on March 9, 2020.

A Hearing on the Budget and Tax Resolution will be held at the North Plainfield Council Chambers, Borough Hall, 263 Somerset Street, North Plainfield, on April 6, 2020 at 7:30 O'clock (p.m.) at which time and place objections to said budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

Seconded by Ms. Schaefer and on Roll Call carried all six voting aye.

CONSENT AGENDA

Council President Stabile stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Mr. Singleterry presented the following Resolution and moved its adoption:

RESOLUTION NO. 03-09-20-03 BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

03-09-20-03 a, b, c, d, e

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Seconded by Ms. Miller and on Roll Call carried all six voting aye.

APPROVED CONSENT AGENDA RESOLUTIONS:

RESOLUTION NO. 03-09-20-03a RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NORTH PLAINFIELD AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE AN AGREEMENT WITH EXTRA DUTY SOLUTIONS FOR THE PROVISION OF ADMINISTRATIVE SERVICES OF EXTRANEIOUS POLICE EMPLOYMENT

WHEREAS, the Borough of North Plainfield promulgated a Request for Proposals (RFP) for the provision of administrative services of extraneous police employment (hereinafter referred to as "Project"); and,

WHEREAS, the Borough received one (1) proposal for the Project from Extra Duty Solutions on February 25, 2020, in which it proposes pricing for the Project as follows:

A seven percent (7%) administration fee will be added to all extra duty invoices. The vendor who will be paying for the detail will pay the fee. North Plainfield Board of Education

events and Borough annual events will not be charged an administration fee. If the Borough chooses to use Jivasoft's active duty scheduling software, an additional one percent (1%) will be added to the administration fee for the full setup, use and hosting of the software.

WHEREAS, the Borough Attorney and the Chief of Police have reviewed the proposal and recommend the award of the contract to Extra Duty Solutions as the lowest proposer for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council does hereby approve the awarding of a contract for the Project set forth above to Extra Duty Solutions in accordance with its proposal.

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized to sign and/or execute an Agreement with Extra Duty Solutions without the need for any further action of this Borough Council as to the Project.

BE IT FURTHER RESOLVED that the award of this Contract shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

RESOLUTION NO. 03-09-20-03b Resolution to Apply for Funds: Two copies of this resolution must be included in the completed application. Each of the municipality and the library/nonprofit agency/association library must certify that they are authorizing their governing bodies to submit this grant application. This resolution may be executed in counterparts, each of which shall be an original and all of which together shall be one instrument.

The Borough of North Plainfield and the
Somerset County Library Commission

Hereby certify that permission has been granted to apply for the project entitled the New Jersey Library Construction Bond Act, in the amount of:

\$626,400 (total construction project); which includes a match of

\$313,200 (50% of the total construction costs)

The filing of this application was authorized at the official meeting of the governing body of the Municipality/Library/Nonprofit Agency held on Monday, March 9, 2020.

RESOLUTION NO. 03-09-20-03c RESOLUTION AUTHORIZING THE NORTH PLAINFIELD FIRE DEPARTMENT TO FILE A JOINT APPLICATION WITH THE

PLAINFIELD FIRE DIVISION (PFD) AND SOUTH PLAINFIELD FIRE DEPARTMENT (SPFD)
FOR FY2019 FEMA AFG (ASSISTANCE TO FIREFIGHTER GRANT) PROGRAM ON BEHALF
OF THE BOROUGH OF NORTH PLAINFIELD

WHEREAS, FEMA has available funds through The Assistance to Firefighters Grant (“AFG”) program 2019 which supports Regional Projects that enhance the operational safety of established automatic mutual aid agreements for the public and firefighters from fire and related hazard; and

WHEREAS, the NORTH PLAINFIELD FIRE DEPARTMENT (NPF) has a need for technical rescue equipment, a trailer and specialized training; and the PFD and SPFD also have the same need for this equipment and training, these departments have established a committee to develop a course of action to achieve the goals and objectives of the regional AFG program; and

WHEREAS, the NPF desires to enter into a joint application with both the PFD and SPFD to obtain this training and specialized equipment through this committee and the regional FEMA AFG application to obtain funding for same; and

WHEREAS, the full amount of the request is \$457,432.60 and the FEMA grant will cover 90% of that amount, with the difference of approximately \$45,743.25 to be shared equally between NPF, PFD and SPFD of approximately \$15,247.75 each; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the North Plainfield Fire Department is authorized to enter into a joint application with the City of Plainfield Fire Division and the South Plainfield Fire Department for FY2019 Assistance to Firefighters Grant and execute any and all agreements and/or take any other action on behalf of the Borough that becomes necessary during the application for the AFG and accepts the AFG should they be granted without any further action by the this Council.

NOW, THEREFORE, BE IT FURTHER RESOLVED that should the NPF be granted the AFG funding, the Borough of North Plainfield shall be responsible for approximately \$15,247.75

BE IT FURTHER RESOLVED that this Resolution shall be subject to the Certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same.

RESOLUTION NO. 03-09-20-03d BE IT RESOLVED by the Council of the Borough of North Plainfield that, pursuant to N.P.R.G.O. 4-1 et seq., it does hereby authorize the issuance of licenses for the owner/operation of limousines to the following for one year in accordance with the applications heretofore submitted:

Tanveer A. Akhtar, t/a
Tanveer A. Akhtar
106 Jennings Lane
North Plainfield, NJ 07060

RESOLUTION NO. 03-09-20-03e BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 9th day of March, 2020 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

COMMUNICATIONS:

NJ State League of Municipalities Trenton, NJ	Newsletters & Advisories
Richard K. Phoenix, RMC – Borough Clerk Chief Operator, WPQJ970 – 1630-AM	Updated Radio Messages including Covid 19 Advisory
Information Station Specialists Zeeland Michigan	Correspondence and Info-Stream Billing Streaming Statistics
State of NJ – Dept. of Environmental Protection, Trenton, NJ	Amendments to Stormwater Management Rules
State of NJ – Dept. of Environmental Protection, Trenton, NJ	No Further Action Conditions – Aboveground Storage Tank System
NJ General Assembly Trenton New Jersey	Assembly Resos. 78 & 79 – Census Complete Count Committees; “Get Out the Count Week”
Plainfield Area Humane Society Plainfield, NJ	Invoice and Report
NJ Dept. of Environmental Protection Trenton, NJ	Weekly Updates
Somerset County Business Partnership Somerville, NJ	Newsletters
Plainfield Area Regional Sewerage Authority Middlesex, NJ	Minutes and Agenda

PUBLIC COMMENT: None.

REQUESTS FOR AGENDA ITEMS:

Ms. Schaefer requested discussion on parking at the next meeting.

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS

Mr. Hollod reported that the Census surveys had been sent out. Advising of a conference call on Covid-19, he advised that he and Chief Parenti had been designated as the emergency contacts. He assured that only CDC information would be displayed on the website.

Ms. Miller advised of the state hotline for those with questions and/or concerns about the virus. She urged everyone to remain calm as we want everyone to be safe.

Ms. Corzo shared her concerns with the potential for price gouging. The Council President interjected that the State Department of Community Affairs would handle such matters. She then reported on her attendance at the Girl Scout voter program which was most informative.

Mr. Singleterry thanked Mr. Capobianco for his presentation. Sharing the sad news that former Mayor Frank McArdle had passed away, he offered his condolences to the McArdle family.

Motion to adjourn by Mr. La Ronde seconded by Ms. Miller and on voice vote carried unanimously.

Meeting adjourned at 8:41 p.m.

Borough Clerk

Council President