

BOROUGH OF NORTH PLAINFIELD

AGENDA

REGULAR COUNCIL MEETING

North Plainfield Community Center
614 Greenbrook Road, North Plainfield, NJ

MONDAY, MARCH 28, 2022

(following 7:30 p.m. Agenda Conference)

ROLL CALL:

Council Members: Aimee Corzo
 Suzette Given
 Steven McIntyre
 Everett Merrill
 Keiona R. Miller
 Wendy Schaefer
 Frank "Skip" Stabile, Council President

Statement of Compliance as to Notice of Meeting

APPROVAL OF COUNCIL MEETING MINUTES:

Agenda Conference and Regular Meeting of March 14, 2022

Roll Call

HEARING: ORDINANCE NO. 22-02 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT ORDINANCE NO. 17-20, GOVERNING THE SALARIES OF CERTAIN EMPLOYEES OF THE BOROUGH OF NORTH PLAINFIELD

Reading of title by the Clerk

MOTION: Close public hearing

Roll Call

RESOLUTIONS:

Ms. Miller:

03-28-22-01 Adoption and advertising of Ordinance No. 22-02

Roll Call

ADOPTION OF 2022 BUDGET

RESOLUTIONS:

Ms. Corzo:

03-28-22-02 Authorizing the reading of the 2022 Municipal Budget by title

Roll Call

Clerk reads Municipal Budget by its title.

HEARING:

MUNICIPAL BUDGET OF THE BOROUGH OF NORTH PLAINFIELD,
COUNTY OF SOMERSET, FOR THE FISCAL YEAR 2022

PUBLIC COMMENT

MOTION: Close Public Hearing

Roll Call

Mr. McIntyre:

03-28-22-03 Adoption of Year 2022 Budget

CONSENT AGENDA

Statement by Council President

Ms. Schaefer:

03-28-22-04 Approving Consent Agenda

Roll Call

CONSENT AGENDA RESOLUTIONS:

- a. Resolution Approving of Certification for Title VII Compliance
- b. Authorizing the Execution of an Engagement Letter with PKF O'Connor Davies, LLP
- c. Approving the Consolidated Bill list of March 28, 2022

COMMUNICATIONS:

NJ League of Municipalities Trenton, NJ Somerset County Bd. of Commissioners Somerville Plainfield Area Humane Society Plainfield, NJ Somerset County Parks, Somerville Dept. of Community Affairs, Trenton NJ American Water Co., Voorhees, NJ	Various Newsletters and Communications, Cannabis Power Point Various Newsletters and Communications Invoice and Reports Spring Registration State Aid Certification Signed Municipality Budget Newsdrop Newsletter
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REQUESTS FOR AGENDA ITEMS

PUBLIC COMMENT

General public comments shall be limited to five minutes for each individual.
(Rule 29 of the Borough Council's Rules of Order)

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS

ADJOURNMENT

CONSENT AGENDA

March 28, 2022

RESOLUTION NOS. 03-28-22-04 a through c

RESOLUTION NO. 03-28-22-04

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

03-28-22-04 a, b, c

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Council President

Council Member

Introduced: March 28, 2022

Adopted: March 28, 2022

RESOLUTION NO. 03-28-22-04a

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL
EMPLOYMENT OPPORTUNITY COMMISSION'S
“ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND
CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF
THE CIVIL RIGHTS ACT OF 1964”**

WHEREAS, N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services of the New Jersey Department of Community Affairs; and,

WHEREAS, the members of the Borough Council have familiarized themselves with the contents of the above-referenced enforcement guidance and with the Borough’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of North Plainfield hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Council President

Council Member

Introduced: March 28, 2022
Adopted: March 28, 2022

CERTIFICATION

I, Richard, K. Phoenix, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a regular meeting of the Borough Council held on March 28, 2022.

Richard K. Phoenix, R.M.C.
Borough Clerk, Borough of North Plainfield

Date signed: _____

**BOROUGH COUNCIL OF THE BOROUGH OF NORTH PLAINFIELD
CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND
CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF
THE CIVIL RIGHTS ACT OF 1964"**

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY

COUNTY OF SOMERSET

We, members of the governing body of the Borough of North Plainfield being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Borough Council of the Borough of North Plainfield in the County of Somerset; and,
2. Pursuant to P.L. 2017, c. 183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 *U.S.C.* § 2000e *et seq.*, (April 25, 2012); and,
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history; and,
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____, 2022
Notary Public of New Jersey

Richard K. Phoenix, RMC
Borough Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

RESOLUTION NO. 03-28-22-04b

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE MAYOR AND
BOROUGH CLERK TO EXECUTE AN ENGAGEMENT LETTER WITH PKF
O’CONNOR DAVIES, LLP FOR THE APPOINTMENT OF AN AUDITOR FOR THE
BOROUGH OF NORTH PLAINFIELD**

WHEREAS, there exists a need for auditing and financial services for the Borough of North Plainfield; and,

WHEREAS, PKF O’Connor Davies, LLP, Certified Public Accountants and Registered Municipal Accountants, with an office address of 20 Commerce Drive, Suite 301, Cranford, New Jersey 07016, submitted an Engagement Letter for Auditing and Accounting Services dated January 31, 2022, a copy of which is on file in the office of the Borough Clerk and made a part hereof (hereinafter referred to as the “Engagement Letter”); and

WHEREAS, the proposed cost of the Statutory Audit services as contemplated within the afore-referenced Engagement Letter is Forty-Nine Thousand Five Hundred Dollars and Zero Cents (\$49,500.00); and,

WHEREAS, the Borough of North Plainfield is desirous to obtain the services of PKF O’Connor Davies, LLP, to perform all of those services contemplated in the afore-referenced Engagement Letter.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council does hereby authorize the Mayor and Borough Clerk to sign and/or execute the Engagement Letter with PKF O’Connor Davies, LLP, Certified Public Accountants and Registered Municipal Accountants, with an office address of 20 Commerce Drive, Suite 301, Cranford, New Jersey 07016 without the need for any further action of this Borough Council.

BE IT FURTHER RESOLVED that the award of this Contract shall be subject to the Certification of the Borough’s Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

Council President

Council Member

Introduced: March 28, 2022
Adopted: March 28, 2022

CERTIFICATION

I, Richard, K. Phoenix, Municipal Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a regular meeting of the Borough Council held on March 28, 2022.

Richard K. Phoenix, R.M.C.
Borough Clerk, Borough of North Plainfield

Date signed: _____

RESOLUTION NO. 03-28-22-04c

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 28th day of March, 2022 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Council President

Council Member

Introduced: March 28, 2022
Adopted: March 28, 2022